



THE BHARAT SCOUTS AND GUIDES

Creating - Better India

भारत स्काउट्स एवं गाइड्स

बेहतर भारत के निर्माण की ओर

National Headquarters

राष्ट्रीय मुख्यालय

Society Registration No. S462 of 1950-1951

President

DR. ANIL KUMAR JAIN, M.P. (RAJYA SABHA)

डॉ. अनिल कुमार जैन, सांसद (राज्य सभा)

Chief National Commissioner

DR. K.K. KHANDELWAL, I.A.S. (RETD.)

डॉ. के.के. खण्डेलवाल, भा.प्र.से. (से.नि)

Ref. No. BSG/NHQ.

D-3-19/2146/2022-23

Date: **22/11/2022**

To
The State Secretary
The Bharat Scouts and Guides
Uttar Pradesh State
State Headquarters
Scout Bhawan, Gole Market, Mahanagar
Lucknow

SUB.:-Approval of amended State Bye-Laws of the Bharat Scouts and Guides, Uttar Pradesh State..reg.

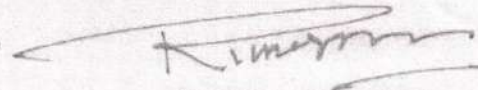
**REF.:- 1. Your Letter No. M.G. 07/1414/2022-23 dated 09/11/2022.
2. Your Email dated 21/11/2022.**

Dear Sir,

Please find enclosed herewith the State Bye-Laws of the Bharat Scouts and Guides, Uttar Pradesh State duly approved by the Competent Authority, for your kind perusal.

Thanking you,

Yours Sincerely,


(Raj Kumar Kaushik)
Director

Encl.:- As above.

Copy submitted to the:-

1. Hon'ble Chief National Commissioner of the Bharat Scouts and Guides for his kind information.
2. Hon'ble Additional Chief National Commissioner of the Bharat Scouts and Guides for his kind information.

- C. c. to:-
1. The State Chief Commissioner, The Bharat Scouts and Guides, Uttar Pradesh State for kind information.
 2. Executive Director, BS&G, NHQ.
 3. Joint Director of Guides (Prog. and Trg.)/I/c Joint Director(SS), BS&G, NHQ.
 4. Joint Director of Scouts (Prog. and Trg.), BS&G, NHQ.
 5. Assistant Director, BS&G, Northern Region.
 6. AS-1, BS&G, NHQ.

DIR/AS-1/22 Nov. 2022



Lakshmi Mazumdar Bhawan, 16, Mahatma Gandhi Marg, I.P. Estate, New Delhi - 110002 (India)

लक्ष्मी मजुमदार भवन, 16, महात्मा गांधी मार्ग, आई.पी. एस्टेट, नई दिल्ली - 110002 (भारत)

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AS-1
19/11

**UTTAR PRADESH BHARAT SCOUT AND GUIDE
STATE HEADQUARTERS, GOLE MARKET, MAHANAGAR, LUCKNOW
BYE LAWS OF STATE ASSOCIATION, U.P.**



Bye Laws

Rule no. 47 to 86 of the rules of the National Headquarters, Bharat Scouts & Guides, New Delhi amended from time to time by State Council, Uttar Pradesh, Bharat Scout and Guide, shall be applicable to the State Association of Uttar Pradesh as given hereunder:

- 1 **Name of the Association** - UTTAR PRADESH (U.P.) BHARAT SCOUT AND GUIDE
- 2 **Registered Office** – STATE HEADQUARTERS, GOLE MARKET, MAHANAGAR, LUCKNOW.
The State Headquarters can be established at any other place in Uttar Pradesh by the State Association after approval from the State Council.
- 3 **Area of Activity** - The area of activity of the State Association shall be the whole state of Uttar Pradesh.
- 4 **Affiliation.** –
 - (4.1) The State Association, U. P. Bharat Scouts & Guides shall be affiliated to the National Headquarters, Bharat Scouts & Guides, 16 M.G. Marg, I.P. Estate, New Delhi.
 - (4.2) All the District Associations of Uttar Pradesh shall be compulsorily affiliated to the State Association.
 - (4.3) The State Association shall be committed to the aims, rules and policies of the National Association and shall work towards achieving the targets of National Association keeping in mind the priorities of the State of Uttar Pradesh.
 - (4.4) The State Association shall pay annual affiliation fee and individual registration fee to the National Association as determined by the National Association.
 - (4.5) The District Associations shall pay annual affiliation fee and individual registration fee to the State Association as determined by the State Association after approval from the State Executive Committee.



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- (4.6) If any District Association fails to pay the affiliation or individual registration fee or other dues as per rules to the State Association, twelve months after the completion of the financial year or even after three months of extension time limit granted by the State Chief Commissioner the office bearers and elected representatives of the District Association shall neither be eligible to participate in any meeting of the State Executive Committee and State Council nor be a candidate/voter in any election, till the pending dues are deposited/cleared and a No Objection Certificate is issued by the State Association after approval from the State Chief Commissioner. In that case an Administrator may be appointed by the State Chief Commissioner who shall represent the district and perform all executive functions of the District Association.
- (4.7) The area of activity of any District Association shall be the area of the whole district. In case the District Association is an institution, the area of such District Association shall be the area of activity of that institution.
- (4.8) The District Association shall abide by the rules and bylaws laid down by the State Association.

5 The State Association shall sue and be sued in the name of the State Secretary.

6 Membership -

The Membership of the State Association/District Association is open to all citizens of India who subscribe to the fundamentals, which includes the aims, purpose, principles, methods, promise and the laws of the Uttar Pradesh Bharat Scouts and Guides.

Provided, a citizen of any other nationality residing for the time being in India may be admitted as a member of the State/District Association with the approval of the State Chief Commissioner.

Provided, further, that such person pledges to abide by the Scout and Guide Promise as hereunder: -

"On my honour, I promise that I will do my best to do my duty to God* and India; to help other people and to obey the Scout and Guide Law."

Note: "The word "Dharma" may be substituted for the word 'God", if so desired.

7 Types of Membership -

(7.1) All the District Associations of the Bharat Scouts and Guides, U.P.

• (7.2) **Life Members**

Life Members are those who are admitted as such by the State Chief Commissioner and who have paid life membership fee as prescribed.



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✓ (7.3) **Institutional Members**

Institutional Members are those who are admitted as such by the State Chief Commissioner and who have paid institutional membership fee as prescribed.

★ (7.4) **Ordinary Members**

Ordinary Members are those who are admitted by the State Chief Commissioner who have paid ordinary membership/renewal fee as prescribed.

• (7.5) **Honorary Members**

Any renowned persons/institution who has expertise in different fields such as education, administration, literature, finance, law, management, medicine, information technology etc may be admitted by the State Chief Commissioner as Honorary Member of the State Association. They shall neither be entitled to vote nor to be a candidate for any post in elections at any level. They shall not be required to pay any fee.

(7.6) Chairperson of the Local Association affiliated directly with the State in case of no District Association in the district.

(7.7) Group Leader of the group registered directly with the State Association in case of no District/Local Association in the district.

8 Termination of Membership –

(8.1) If any member is convicted of a criminal offence by the court.

(8.2) If any member is found guilty of an offence, involving moral turpitude, his/her membership shall be terminated and any award/privilege given to him shall be withdrawn.

(8.3) If any member of any Unit/District/State Council is found indulging in activities detrimental to the interests of the movement or bring disrepute to the organization by way of writings, publications/statements/activities/going to media/social media or confirmed propaganda in any form against the interests of the movement/organization, his/her membership shall be terminated from the organization.

(8.4) If any member of the Bharat Scouts and Guides is found to be a member of any parallel organization working in the name of Scouting and Guiding or is found aiding and abetting the activities of such an organization, his/her membership of the Bharat Scouts and Guides shall be terminated.

(8.5) If the member or office bearer of any association violates any provision(s) of the Code of Conduct as approved and revised periodically by State Executive Committee.

(8.6) If any member fails to deposit the prescribed membership fee for two consecutive terms.

(8.7) If a member resigns.

(8.8) Before taking decision of terminating the membership of any member except in matters of sub clause (8.7), he shall be given an opportunity of hearing.

Note: In case of termination of membership, any award/privileges given to such member shall



stand withdrawn.

9 Board of Patrons –

There shall be a Board of Patrons as follows:

- (9.1) The Honourable Governor of Uttar Pradesh shall be the Chief Patron of the State Association.
- (9.2) The Honourable Chief Minister of the Uttar Pradesh shall be the Vice Chief Patron of the State Association.
- (9.3) The Cabinet Minister/State Minister (Independent Charge) of the departments of Higher/Secondary/Basic Education may be invited by the State Executive Committee to be the Patrons of the State Association.
- (9.4) There may be one or more Vice Patrons. The Secretaries in-charge of Higher/Secondary/Basic Education departments may be invited by the State Executive Committee to be the Vice Patrons of the State Association.
- (9.5) The President of the State Association may nominate more Patrons or Vice Patrons after consultation with the State Chief Commissioner.

10 State Council –

The State Council shall consist of:

- (10.1) The President
- (10.2) One or more but not more than twelve Vice Presidents (fifty percent each from Scout and Guide Wings)
- (10.3) The State Chief Commissioner
- (10.4) The immediate Past State Chief Commissioner
- (10.5) The State Commissioners of Cub, Scout and Rover
- (10.6) The State Commissioners of Bulbul, Guide and Ranger
- (10.7) The State Commissioner of Scout (Adult Resources) and Guide (Adult Resources)
- (10.8) The State Commissioners (Headquarters), not more than 08 (fifty percent each from Scout and Guide Wings)
- (10.9) The State Treasurer
- (10.10) The State Secretary
- (10.11) The State Joint Secretary
- (10.12) The Assistant State Commissioners of Scouts (09 in Nos.)
- (10.13) The Assistant State Commissioners of Guides (09 in Nos.)
- (10.14) The State Organizing Commissioner of Scouts
- (10.15) The State Organizing Commissioner of Guides



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- (10.16) The State Training Commissioner of Scouts
- (10.17) The State Training Commissioner of Guides
- (10.18) All District Chief Commissioners
- (10.19) All District Commissioners
- (10.20) All Leader Trainers of Scouts holding valid Honourable Charges
- (10.21) All Leader Trainers of Guides holding valid Honourable Charges
- (10.22) All District Secretaries
- (10.23) Two young leaders below the age of 29 years co-opted by the President from among the members of the State Youth Committee on recommendation of State Chief Commissioner, one of whom shall be a woman.
- (10.24) Special Invitees: The State Chief Commissioner may invite special invitees in consultation with the President of the State Association.
- (10.25) One or more but not more than twenty life members nominated by the President, State Association on the recommendation of State Chief Commissioner, at least half of whom shall be women.
- (10.26) One or more but not more than ten ordinary members nominated by the President, State Association on the recommendation of State Chief Commissioner, at least half of whom shall be women.
- (10.27) One or more but not more than three Institutional members nominated by the President State Association on the recommendation of State Chief Commissioner
- (10.28) One or more but not more than twenty members nominated by the President, State Association on the recommendation of the State Chief Commissioner, at least half of whom shall be women from amongst the following:
 - (10.28.1) Volunteer leaders having not less than twenty years of active association with organization
 - (10.28.2) Silver Elephant Awardees residing in the State
 - (10.28.3) Donors who have donated Rupees one lakh or more to the State Association in the last three financial years, provided that they subscribe to the Aims and Objectives of the Movement as well as Code of Conduct applicable to the members of the organization.
 - (10.28.4) Professionals having not less than ten years' experience in the field of education, administration, literature, finance, law, management, medicine and information technology etc., provided that they subscribe to the Aims and Objectives of the Movement as well as Code of Conduct applicable to the members of the organization
- (10.29) Assistant Director of Northern Region.

Provided further, the office bearers of the National Association residing in the state shall be invited as Special Invitees in the State Council Meeting.



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11 Electoral College –

- (10.1) There shall be an Electoral College for the election to the office of the President, the Vice Presidents and the State Chief Commissioner. The Electoral College shall consist of all the eligible constituent Districts.
- (10.2) Two representatives (one representing the allocated value of the Scout wing and the other representing the allocated value of the Guide wing based on their census) from each eligible District Association of the State shall constitute the Electoral College. The two representatives may include the District Chief Commissioner and/or his nominee/s.
- (10.3) The allocated number of votes for each district shall be based on the census of Scouts and Guides separately for the last but one year preceding the election of office of the President, the Vice Presidents and the State Chief Commissioner.
- For every 1000 census of each wing (male or female) based on the census of last but one year preceding the elections, the allocated value of the vote shall be one for that wing ie. one per thousand census per wing. Accordingly, the total allocated value of the votes for each district shall be fixed by the State Association for each wing separately. The maximum allocated value of vote for one district shall not exceed ten for each wing separately ie. the maximum allocated value of the votes shall not exceed twenty for the district.

Provided further, if the census of the District Association is less than 1000 in any wing, only one vote shall be allocated to the district for that wing.

12 Duration of the State Council –

The State Council shall continue for five years from the date of meeting in which the new Council is constituted. Provided, that under exceptional circumstances, to be specifically recorded in writing, the duration of the State Council may be extended by the Chief National Commissioner for not more than six months on the recommendation (to be justified in writing) of the State Executive Committee by a simple majority decision at a special meeting where at least 50% of the members of the State Executive Committee are present.

Provided, further, that if any State Association does not hold the meeting of the State Council during the period of its normal duration or extended period, the State Council shall stand dissolved on the expiry of the normal duration or extended duration, as the case may be, and Chief National Commissioner shall appoint an administrator to take over the function of running the affairs of the State Association. All the warranted office bearers of the State Association shall cease to function as such from the date of appointment of the Administrator and their warrants of appointment will be deemed to



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have become void. The Administrator so appointed by the Chief National Commissioner shall convene the State Council meeting with the help of the State Secretary and/or any other suitable person/persons within ninety days.

Note: Wherever the word 'he' appears in these rules, the same shall be deemed to include 'she'.

13 Powers and functions of the State Council –

The State Council shall be the supreme body of the State Association. Its decisions in all matters not expressly provided for, in the Rules, the A.P.R.O and the Bye-Laws shall be final.

- (13.1) To consider and approve the budget of State Association.
- (13.2) To consider and approve the annual report, the annual audited statement of accounts and the Balance Sheet.
- (13.3) Subject to the approval of the Chief National Commissioner to lay down the Bye-Laws of State Association based on the model bye laws of the National Association and to make additions, deletions, amendments and alterations there to, keeping in mind the priority of the State of Uttar Pradesh.
- (13.4) To initiate, promote and monitor activities in the State to achieve National and State Targets keeping in view the priorities of the State.
- (13.5) To acquire, hold, administer, pledge, mortgage and dispose of movable and immovable properties of the State Association.
- (13.6) To lend and borrow with or without security, to raise funds and invest money for any of the purposes of the movement.
- (13.7) To appoint Auditors and fix their remuneration.
- (13.8) To do all other things as are required for the furtherance of the Aims and Objects of the State Association.

14 Meetings of the State Council -

(14.1) Ordinary Meeting

- (14.1.1) The State Council shall ordinarily meet once in every year but not later than 30th September in consultation with the President and with senior Vice President in the absence of the President. Provided, if for any valid reason it is not possible to hold the meeting within the aforesaid date, the matter shall be reported to the Chief National Commissioner along with the reasons for not holding the meeting within the stipulated time.



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- (14.1.2) Notice of such meeting with time, date and place shall be sent to the members not less than 30 days before the date of the meeting and the agenda be sent to the members not less than 20 days before the date of the meeting by email or courier.
Provided further, due to any emergency situation like COVID-19 pandemic, virtual meeting of the State Council shall be organised with a seven days' notice.
- (14.1.3) Notice of resolutions duly proposed and seconded and subjects for the consideration of the State Council shall reach the State Secretary not less than 30 days before the date of the meeting. Such resolutions and subjects shall be communicated to the members of the State Council 10 days before the date of the meeting.
- (14.1.4) Quorum for the meeting shall be one-tenth of the total number of members of the State Council or 20 members whichever is less.
- (14.1.5) All questions before the State Council shall be decided by a simple majority of votes. In the case of equal votes, the Chairman of the meeting shall have a casting vote in addition to his own vote.
- (14.1.6) The President shall preside over the meeting of the State Council. In the absence of the President, one of the Vice Presidents, senior by age, present shall preside. In the absence of the President and the Vice Presidents, one of the members elected by the members present shall preside.
- (14.1.7) The meeting of State Council may be held physically or virtually or in both forms in combined manner as decided by the President of the council.

(14.2) Business to be Transacted at the Ordinary Annual Meeting

At the Ordinary Annual Meeting following business shall be transacted -

- (14.2.1) Confirmation of the minutes of the previous meeting.
- (14.2.2) Business arising.
- (14.2.3) Consideration and adoption of the Annual Report.
- (14.2.4) Consideration and adoption of the Annual Audited Statement of accounts and Annual Balance Sheet.
- (14.2.5) Consideration and approval of the budget.
- (14.2.6) Consideration of the resolution and subject of which the notice has been given.
- (14.2.7) Consideration of such matters as have been tabled by the State Executive Committee and included in the Agenda.
- (14.2.8) Consideration of matters not included in the Agenda but which are brought before the Council with the permission of the President.



(14.2.9) Appointment of Auditors and fix their remuneration when due.

(14.3) Adjourned Ordinary Annual Meeting

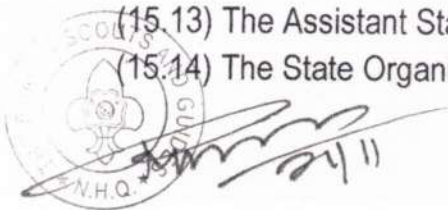
If within half an hour after the time appointed for the meeting a quorum is not present, the meeting shall stand adjourned for one hour from the appointed time to be held at the same place and at such adjourned meeting, notwithstanding want of quorum, the members present may transact the business tabled for the meeting, but no other business.

(14.4) Special Meeting

- (14.4.1) A special meeting of the State Council may be convened either by the State Chief Commissioner or by the State Executive Committee in consultation with the President for transaction of specified business.
- (14.4.2) A special meeting of the State Council shall also be convened on receipt of a written requisition by at least one third of the members of the State Council for the transaction of the business specified in the requisition.
- (14.4.3) Notice of a special meeting shall be given not less than 30 days before the meeting with the date, time, place and the agenda.
- (14.4.4) The quorum for any special meeting shall be 1/5th of the members or 40 members of the State Council whichever is less and the provision of Rule 14.3 shall not apply to such meeting.

15 The Office Bearers and Officials of the State Association -

- (15.1) The President
- (15.2) One or more but not more than twelve Vice Presidents
- (15.3) The State Chief Commissioner
- (15.4) The immediate past State Chief Commissioner
- (15.5) The State Commissioners of Cub, Scout and Rover
- (15.6) The State Commissioners of Bulbul, Guide and Ranger
- (15.7) The State Commissioner of Scout (Adult Resources) and Guide (Adult Resources)
- (15.8) The State Commissioners (Headquarters)
- (15.9) The State Treasurer
- (15.10) The State Secretary
- (15.11) The Joint State Secretary
- (15.12) The Assistant State Commissioners of Scouts
- (15.13) The Assistant State Commissioners of Guides
- (15.14) The State Organizing Commissioner of Scouts



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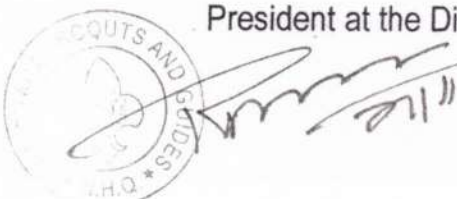
- (15.15) The State Organizing Commissioner of Guides
- (15.16) The State Training Commissioner of Scouts
- (15.17) The State Training Commissioner of Guides
- (15.18) The Assistant State Training Commissioner of Scouts
- (15.19) The Assistant State Training Commissioner of Guides
- (15.20) The Joint and Assistant State Organising Commissioner of Scouts
- (15.21) The Joint and Assistant State Organising Commissioner of Guides
- (15.22) All Leader Trainers of Scouts holding valid Honorable Charges
- (15.23) All Leader Trainers of Guides holding valid Honorable Charges

16 The President -

- (16.1) The President shall be elected by the electoral college from among the citizens of India who subscribe to the aims and objects and are residents of the State of Uttar Pradesh.
- (16.2) The President shall hold office for five years or for the duration of the State Council, as the case may be. Provided, however, he/she shall continue to hold office until his/her successor is elected.
- (16.3) The President shall preside over the meetings of the State Council.
- (16.4) In the event of a vacancy in the office of the President, the Vice President senior by age shall act as the President until a new President is elected for the remainder of the term.
- (16.5) In case of violation of any provision of the rules of the State Association, the same may be brought to the notice of the President for necessary action as per rules. The State President if he so desires, may refer the matter to the Chief National Commissioner and act on the recommendation of the Chief National Commissioner.
- (16.6) In case of any dispute on decision of the President, the matter shall be referred to the Chief National Commissioner, whose decision shall be final.
- (16.7) All appointments to the U.P. Bharat Scouts and Guides, State Headquarters and its branches or offices shall be made under intimation to the President.
- (16.8) All warrants of appointments shall be issued under intimation to the President.

17 The Vice Presidents -

- (17.1) There shall be one or more, but not more than twelve Vice Presidents, out of them six shall be women. In case, no nomination is received from women, the vacancies will be filled by men and vice versa.
- (17.2) The Vice Presidents shall be elected by the Electoral College from among the members of the State Association who have served for atleast five years as either President or Vice President at the District level or local level or the State/District Chief Commissioner or



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State/District Commissioner. The President may also nominate, not more than two, Honorary Vice Presidents who can contribute for the development of the organization. The Honorary Vice Presidents shall not have rights to vote.

- (17.3) The Vice Presidents shall hold office for five years or for the duration of the State Council, as the case may be.
- (17.4) When the President is not present, one of the Vice Presidents, senior by age present may preside over the meetings of the State Council.

18 The State Chief Commissioner –

- (18.1) The State Chief Commissioner shall be elected by the Electoral College from among the members who have served as warranted State Chief Commissioner for a period of at least four years or State Commissioner for a period of at least eight years or is/has been the ACS/Principal Secretary/regular Director of the Department of Education and has been the member of the State Association for a period of at least four years.
- (18.2) The State Chief Commissioner shall hold office for a period of five years or for the duration of the State Council, as the case may be. Provided, however, the State Chief Commissioner shall hold office until his/her successor is elected.
- (18.3) In the event of a vacancy in the office of State Chief Commissioner the function of the State Chief Commissioner may be performed by the State Commissioner, senior by age or if there is only one State Commissioner, by the said State Commissioner, or if there is no State Commissioner, by such person as may be appointed pro-term by the President of the State Association, until, a new State Chief Commissioner is elected for the remainder of the term. The election of the new State Chief Commissioner shall be held as soon as practicable.
- (18.4) The State Chief Commissioner shall be the Chairman of the State Executive Committee. He shall be the Chief Executive and Head of the State Association.

19 Functions of the State Chief Commissioner –

- (19.1) To preside over the meetings of the State Executive Committee and such other committees of which he is the Chairman.
- (19.2) To appoint all State Commissioners.
- (19.3) To appoint State Commissioners (Headquarters), for specific functions, not exceeding four for each of the Scout and Guide Wings.
- (19.4) To constitute Committees and nominate its chairpersons and members for specific purpose.



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- (19.5) To appoint the Assistant State Commissioner of Scouts and Guides in consultation with the concerned State Commissioners.
- (19.6) To appoint the State Training Commissioner of Scouts and the State Training Commissioner of Guides, the Assistant State Training Commissioner of Scouts, the Assistant State Training Commissioner of Guides in accordance with the service rules.
- (19.7) To appoint District Chief Commissioners and District Commissioners of Scouts and Guides in consultation with the concerned State Commissioners.
- (19.8) To appoint the District Training Commissioner of Scouts, the District Training Commissioner of Guides, the District Organizing Commissioner of Scouts, the District Organizing Commissioner of Guides, the Assistant District Commissioner of Scouts, the Assistant District Commissioner of Guides in consultation with the concerned authorities laid down in the respective rules.
- (19.9) To appoint the State Secretary, the State Treasurer, the Joint State Secretary and Assistant State Secretary as the case may be under intimation to the State Executive Committee. In case of regular and salaried staff, the appointments shall be made in accordance with the respective service rules.
- (19.10) To appoint the State Organizing Commissioner of Scouts, the State Organizing Commissioner of Guides, the Joint or Assistant State Organizing Commissioner of Scouts and Guides in accordance with the service rules and to appoint such other officers as may be necessary.
- (19.11) The State Chief Commissioner shall be the appointing/disciplinary authority of the all salaried staff of the State association.
- (19.12) To organize and implement or cause to be implemented the work of the State Association in achieving the National Targets.
- (19.13) To secure and enforce adherence to the aims and objects, rules and bye-laws of the State Association.
- (19.14) To administer or cause to be administered the finances and the properties, movable and immovable of the State Association.
- (19.15) To sanction expenditure in accordance with the budget and in special cases in excess of the budget subjects to such limits as may be laid down by the State Executive Committee and subject to ratification of the State Executive Committee and State Council at the subsequent meeting.
- (19.16) To enquire into and take decisions on all matters/complaints received or referred to him regarding violation of the rules of the State Association and inform the same to the State Executive Committee.
- (19.17) To publish or cause to be published all literature/publications/reports including approved Scout and Guide Literature.
- (19.18) To make and recommend awards in accordance with the rules.



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- (19.19) To delegate his/her functions to one or more State Commissioner(s)/other officers.
- (19.20) To issue warrants to Commissioners in the State except State Commissioners of Cub/Scout/Rover/Adult Resources and the State Commissioner of Bulbul / Guide / Ranger / Adult Resources.
- (19.21) To withdraw/cancel warrants of appointments issued by him at the State and District level.
- (19.22) To perform and arrange to be performed the functions of the State Commissioners of Cub Scout, Rover, Adult Resource and State Commissioners of Bulbul, Guide, Ranger, Adult Resources or any other Commissioner during a vacancy.
- (19.23) To sanction registration and issue of Charters to District or Divisional Association, Local Association and Groups of Scouts and Guides to issue and renew warrants of Scouters and Guiders and to withdraw warrants issued by him/her.
- (19.24) To invite specially any person or persons to attend or address any meeting of the State Executive Committee and with the consent of the President, the State Council.
- (19.25) To recommend to the Chief National Commissioner qualified persons for appointments as Leader Trainers and Assistant Leader Trainers for the State in consultation with the concerned State Commissioner (Adult Resource) and the State Training Commissioner.
- (19.26) To act as herein provided; if the State Chief Commissioner is of the opinion that a serious dispute or a serious breach of the aims and objects, bye-laws, policy, rules, and organization has taken place in a District, Divisional or Local Association or if there is a serious maladministration, breakdown in the affairs of the District or Divisional or Local Association, the State Chief Commissioner may appoint a commission to enquire into the matter with such terms of reference as he may deem necessary and on receipt of the report of such a commission and on consideration and the representation of the District or Divisional Commissioner as the case may be, if he is still of the opinion that a serious dispute or a serious breach of the aims and object, bye-laws, policy, rules, and organization has taken place or that there is a serious maladministration or breakdown in the affairs of the District or Divisional or Local Association, he may, for reasons to be recorded in writing, issue directions as deem necessary (directions shall be binding on the District or Divisional or Local Association) or dissolve the District or Divisional or Local Association and cancel such warrants as are considered necessary and arrange for reconstruction of the District or Divisional or Local Association and issue fresh warrants to suitable persons. He shall also appoint an Administrator till the reconstruction of the new Association for running the affairs of the Association. The action taken under this provision shall be reported to the State Executive Committee as early as possible.

Provided further, during the period of enquiry, the State Chief Commissioner may suspend the District/Divisional/Local Association and the warrants of its office bearers.



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- (19.26) To do all acts and things necessary for due and efficient administration of the work/office of the State Association and District Associations
- (19.27) To supersede the District Association and appoint an Administrator in cases where the District Association fails to comply with the directions of the State association. However an opportunity of hearing shall be given to the District Association before taking such decision.

Note: All residuary powers shall vest in the State Chief Commissioner.

20 The State Commissioners -

- (20.1) The four State Commissioners of Cub, Scout, Rover & Adult Resources and four State Commissioners of Bulbul, Guide, Ranger and Adult Resources shall be appointed by the State Chief Commissioner.
- (20.2) The State Commissioners shall be appointed for not more than five years and hold the office for such a period as may be specified in the warrant issued by the Chief National Commissioner in accordance with the Rules.
- (20.3) The function of the State Commissioners of Cub/Scout/Rover/Adult Resources and the State Commissioner of Bulbul/Guide/Ranger/Adult Resources as the heads of their respective sections shall be:
- (20.3.1) generally to aid and assist the State Chief Commissioner in the performance of his/her duties in the respective sections;
 - (20.3.2) to make recommendations for the appointment of Assistant State Commissioners, State Training Commissioners, Leader Trainers and Assistant Leader Trainers for their respective sections;
 - (20.3.3) all matters pertaining to a particular section may be routed to the State Chief Commissioner through the concerned State Commissioner. They will be head of the particular section and its program planning, implementation and evaluation.
 - (20.3.4) One of the senior State Commissioner of any of the section, by experience, will be the Chairperson of the Program Committee and the other being senior by experience will be the Co-Chairperson. The rest shall be the members.
 - (20.3.5) The State Commissioner for Scouts (Adult Resources) and the State Commissioner for Guides (Adult Resources) will be the head for Training, its development, planning, implementation and evaluation of its programme(s). The State Commissioner of Adult Resources senior by experience will be the Chairperson of the Adult Training Committee and Adult Resource Management Committee and other will be the Co-Chairperson.



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21 The State Treasurer -

- (21.1) The State Treasurer shall be appointed by the State Chief Commissioner under intimation to the State Executive Committee and can be removed by him under intimation to the State Executive Committee.
- (21.2) The State Treasurer shall hold office for a period of not more than five years or for the duration of the State Executive Committee, as the case may be, provided, however, he shall continue to hold office until his/her successor is appointed.
- (21.3) In the event of a vacancy in the office of the State Treasurer, person appointed by the State Chief Commissioner shall perform the functions of the State Treasurer and matter may be brought to the notice of the State Executive Committee.
- (21.4) The functions of the State Treasurer shall be to keep and maintain the accounts, to maintain financial discipline in expenditure of the State Association and District Associations, to be responsible to the State Council and the State Executive Committee and State Chief Commissioner for the proper expenditure and maintenance of accounts to prepare the annual budget for presentation to the State Executive Committee and State Council, to receive all money and remit them in the bank or banks as per rules to the respective accounts, and to ensure that any payment is made after approval from the competent authority. He shall be responsible to report regarding any financial irregularity to the State Chief Commissioner immediately.
- (21.5) The office of the State Treasurer shall not be combined with any other office in the State Association.

22 The State Secretary, the Joint State Secretary and the Assistant State Secretary -

- (22.1) The State Secretary and the Joint State Secretary, Honorary or Stipendiary or Salaried as the case may be, one of whom shall be a woman, shall be appointed by the State Chief Commissioner under intimation to the State Executive Committee, and if salaried in accordance with the service rules or the terms and conditions contained in the order of appointment, as the case may be. Provided, however, another Joint State Secretary may be appointed wherever and whenever necessary. The State Secretary and Joint Secretary, if honorary may be removed by the State Chief Commissioner under intimation to the State Executive Committee and if Salaried as per their service rules/conditions.



- (22.2) Assistant State Secretaries, Honorary or Stipendiary or Salaried as the case may be, if any, may be appointed or removed by the State Chief Commissioner under intimation to the State Executive Committee and if stipendiary or salaried in accordance with the service rules or the terms and conditions contained in the order of appointment, as the case may be.
- (22.3) All Secretaries should undergo the Secretaries course within a year of their appointment organized at the State or National level.
- (22.4) The State Secretary and the Joint State Secretary shall be the Secretary and the Joint Secretary of the State Council and State Executive Committee.
- (22.5) The State Secretary and the Joint State Secretary shall be responsible for all the work connected with their respective Wings.
- (22.6) The State Secretary and the Joint State Secretary and the Assistant State Secretaries, if honorary shall not be appointed for more than five years at a time co-terminus with the term of the State Council. Provided, however, that the honorary State Secretary, Joint State Secretary and Assistant State Secretary may continue till successor is appointed.
- (22.7) The State Secretary shall be responsible for the due and efficient administration of the State Association and to coordinate and help the State Chief Commissioner in achieving the national and state targets.
- (22.8) The State Secretary shall process the appointment of salaried members of the staff in accordance with the service rules or the terms and conditions contained in the order of appointment, as the case may be for the approval of the State Chief Commissioner.
- (22.9) The State Secretary shall be in charge of the day to day administration and shall be responsible for the secretarial work of the State Association.
- (22.10) The Secretary shall keep and maintain registers, books, papers and records of the State Association including all records of its employees.
- (22.11) The State Secretary shall prepare the annual report and annual census.
- (22.12) The State Secretary and the Joint State Secretary shall be in-charge of the correspondences and the communications of the State Association in respect of the respective wings and such other duties as may be assigned by the State Chief Commissioner.
- (22.13) The State Secretary and in his absence, the Joint State Secretary shall prepare the agenda of the meetings of the State Council, the State Executive Committee and other Committees and shall issue the notice of the meeting of the State Council and the State Executive Committee with the approval of the President and State Chief Commissioner as the case may be. In the event of the vacancy of the State Secretary, the State Chief Commissioner shall ask the Joint State



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Secretary or any other officer to act as the State Secretary until the appropriate action is taken to appoint the State Secretary for the remainder term.

- (22.14) The State Secretary may aid and advise the administration and connected matters.
- (22.15) The State Secretary shall be the editor and publisher of the official organ and other journals and pamphlets of the State Association, unless otherwise provided.
- (22.16) The Joint State Secretary shall help and assist the State Secretary in all his/her work and in particular be responsible for the work in respect of the wing to which he belongs.

23 The Assistant State Commissioner of Scouts and the Assistant State Commissioner of Guides -

- (22.1) The Assistant State Commissioner of Scouts and Guides, not more than eight, for each of the Scout and Guide Wing, may be appointed for a period of not more than five years by the State Chief Commissioner for specific purpose and regions.
- (22.2) The functions of the Assistant State Commissioner of Scouts and Guides shall be to aid and assist the concerned wing.

24 The State Organizing Commissioner of Scouts and the State Organizing Commissioner of Guides -

- (24.1) The State Organizing Commissioner one for the Scout Wing and one for the Guide Wing shall be appointed by the State Chief Commissioner as per rules. The State Organizing Commissioner shall be required to undergo a Management Course organized at the State or National level for Scouts/Guides within a period of one year from the date of appointment.
- (24.2) The functions of State Organizing Commissioners shall be:
 - (24.2.1) To be responsible for the Organisation of the Movement at the State level in respect of their respective Wings.
 - (24.2.2) To organise social services at State level for their respective Wings.
 - (24.2.3) To organise State level rallies, camporees, camps, conferences, seminars and shall aid and help in training programs and production, translation and publication of approved Scout and Guide Literatur.
 - (24.2.4) To plan, direct and supervise the work of the Joint or Assistant State Organising Commissioners of their respective wings and such other field



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staff as may be appointed in the State in achieving the national targets, keeping in view of the priorities of the State.

- (24.2.5) To help and work in co-ordination with the State Training Commissioners in the matter of training of Scouters and Guiders respectively.
- (24.2.6) To be responsible for preparation and implementation of the programmes of work and activities in connection with the development, organization and supervision of the respective wings under the direction of the concern State Commissioner.
- (24.2.7) To help and work in co-ordination with the respective Assistant State Commissioners and District Commissioners in performance of their functions in their regions as regards to the development, organisation and supervision of the movement.

25 The Joint or Assistant State Organizing Commissioners of Scouts and Guides -

The Joint or Assistant State Organizing Commissioners shall be appointed by the State Chief Commissioner as per rules. Their functions shall be to help and assist the State Organizing Commissioner of the respective wing. The Joint or Assistant State Organizing Commissioner shall undergo Organizers' training, organized at the State or National level within a period of one year from the date of appointment.

26 State Commissioners (Headquarters) -

The State Commissioners (Headquarters), not more than four for each of the Scout and Guide Wing shall be appointed by the State Chief Commissioner for specific functions and for not more than for five years at a time.

27 The State Training Commissioner of Scouts and the State Training Commissioner of Guides -

- (27.1) The State Training Commissioners, one for the Scout Wing and one for the Guide Wing, honorary or stipendiary shall be appointed by the State Chief Commissioner in consultation with the concerned State Commissioners and, if stipendiary, in accordance with service conduct rules. The State Training Commissioner shall be a Leader Trainer. Where there is no Leader Trainer in the State, the State Chief Commissioner may appoint temporarily a competent Assistant Leader Trainer as State Training Commissioner until the Assistant Leader Trainer is trained as Leader Trainer at the next course for the Leader



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(27.2) The functions of the State Training Commissioners shall be:

- (27.2.1) To plan, implement, supervise and evaluate the training of Adult Leaders in the State in coordination with the concerned State Organising Commissioner, as per the Scheme of Training, leaving as much initiative as possible to District Training Commissioner in matter of Basic Courses.
- (27.2.2) To keep himself / herself updated and provide opportunities of self-training to the members of the State Training Team.
- (27.2.3) To guide and direct Leader Trainers and Asst. Leader Trainers in conduct of the training courses for the Adult Leaders in the State to achieve the national targets keeping in view the priorities of the State.
- (27.2.4) To recommend to the concerned State Commissioner(s) of Adult Resources, eligible persons for appointment as members of the State Training Team in the State.
- (27.2.5) To suggest changes in the Scheme of Training to Deputy Directors (Leader Training) in consultation with the State Training Team.
- (27.2.6) To prepare literature in regard to training of Adult Leaders.
- (27.2.7) To hold State Training Team meets at least once in a year.
- (27.2.8) To appoint qualified persons for the conduct of the Training Courses and issue authorization and recognition in regard to these courses according to the programme approved by the Planning Committee.
- (27.2.9) To recommend to Deputy Directors (Leader Training) for award of H.W.B. Parchments and Beads/Pins to Scouters/ Guiders who complete the requirements on the recommendations of the concerned State Commissioner of Adult Resources.
- (27.2.10) To guide and direct the Assistant State Training Commissioner and the District Training Commissioners in their work.
- (27.2.11) To hold the District Training Commissioners' Meet at least once in a year.

28 The Assistant State Training Commissioners of Scouts and Guides -

Assistant State Training Commissioners of Scouts and Guides may be appointed by the State Chief Commissioner on the recommendation of the concerned State Training Commissioner. The Assistant State Training Commissioner shall be a Leader Trainer. Where there is no Leader Trainer in the State, the State Chief Commissioner may appoint temporarily a senior Assistant Leader Trainer as Assistant State Training Commissioner



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until the Assistant Leader Trainer is trained as Leader Trainer at next course for the Leader Trainers.

29 The State Finance Committee -

- (28.1) The State Chief Commissioner shall nominate five members with expertise in finance, audit, tax etc. under intimation to the State Executive Committee as members of the State Finance Committee.
- (28.2) The State Treasurer shall be the Chairperson and the State Secretary shall be the Secretary of the State Finance Committee.
- (28.3) The function of the State Finance Committee shall be to raise funds and to examine and formulate the Budget, the Annual Statement of Accounts and the Balance Sheet and such other financial matters as may be referred to it through the State Chief Commissioner for being placed before the State Executive Committee.

30 The State Executive Committee -

The State Executive Committee shall consist of:

- (30.1) The State Chief Commissioner
- (30.2) The State Commissioners of Cub, Scout and Rover
- (30.3) The State Commissioners of Bulbul, Guide and Ranger
- (30.4) The State Commissioner of Scouts (Adult Resources) and Guides (Adult Resources)
- (30.5) The State Commissioners Headquarters (not more than 08)
- (30.6) The State Treasurer
- (30.7) The State Secretary
- (30.8) The Joint State Secretary
- (30.9) The Assistant State Commissioners of Scouts
- (30.10) The Assistant State Commissioners of Guides
- (30.11) The State Organizing Commissioner of Scouts
- (30.12) The State Organizing Commissioner of Guides
- (30.13) The State Training Commissioner of Scouts
- (30.14) The State Training Commissioner of Guides
- (30.15) One District Chief Commissioner from each Revenue Division (total 18) nominated by the State Chief Commissioner on rotational basis.
- (30.16) Not more than 08 University District Chief Commissioners nominated by the State Chief Commissioner on rotational basis.



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- (30.17) Not more than 02 Leader Trainers from 03 sections of each wing holding valid Honourable Charges nominated by the State Chief Commissioner
- (30.18) Chairperson and Co-chairperson of State Youth Committee
- (30.19) Assistant Director of the Region
- (30.20) The State Chief Commissioner may invite one or more to be the special invites for the specific purpose.

31 Term of the State Executive Committee -

The Term of the State Executive Committee shall be co-terminus with the term of the State Council. Provided, any member of the State Executive Committee who is a member by virtue of his/her office shall cease to be a member of the State Executive Committee when he/she ceases to hold such office.

Provided, further, the State Executive Committee shall have power to act notwithstanding any vacancy in the membership thereof.

- 32 The State Chief Commissioner shall be the Chairman of the State Executive Committee and the State Secretary shall be the Secretary of the State Executive Committee.

33 Powers and Functions of the State Executive Committee shall be -

- (33.1) To form and reform and register District or Divisional or Local Association for such area or areas as may be determined from time to time.
- (33.3) To register units and groups of Scouts and Guide.
- (33.4) To control the funds and the properties of the State Association.
- (33.5) To recommend to the State Council for consideration and approval and adoption of the budget, annual audited statement of accounts, annual balance sheet and the annual report.
- (33.6) To amend Bye Laws of the State Association for the approval of the State Council and the Chief National Commissioner.
- (33.7) If required, to appoint seven Trustees on the recommendation of the State Chief Commissioner of whom the State Chief Commissioner, One State Commissioner of Scout wing and one State Commissioner of Guide wing senior by age, shall be ex officio members and the remaining four members shall be appointed for a period of not exceeding five years. In case of appointment of the trustees, the whole or part of the properties movable and immovable of the State Association shall be held by the Trustee in trust for the State Association.



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Whenever any vacancy occurs due to death, resignation or removal, new trustee shall be appointed by the State Executive Committee on the recommendation of the State Chief Commissioner;

- (33.8) To sanction posts, to fix their scales of pay and frame the Service Conduct Rules.
- (33.9) To recommend Decorations and Awards as per the rules.
- (33.10) To fix the annual registration fees payable to the State Association by the District or Divisional or Local Association and the Individual Registration fee.
- (33.11) To appoint any other Committees for any specific purpose as may be deemed necessary.
- (33.12) To direct and co-ordinate the programmes and activities of the District or Divisional Associations and the Local Associations and Group Organizations and enforce observance of the Aims and Objects, Rules and the Bye Laws of the State Association.
- (33.13) To uphold and promote the Aims and Objects of the Scouts and Guides and to promote cooperation within various District or Divisional Associations and Local Associations and other organizations with similar Aims and Objects within the State in achieving the National Targets.
- (33.14) To deal with all other matters connected with the State Association not covered in the bye laws.
- (33.15) The State Executive Committee shall have power to delegate any of its powers and functions to any office bearer of the State Association.

34 Meetings of the State Executive Committee –

- (34.1) The State Executive Committee shall meet at least twice in a year and as often as may be decided by the State Chief Commissioner.
- (34.2) The State Chief Commissioner shall preside over the meetings of the State Executive Committee and in the absence of the State Chief Commissioner, the State Commissioner senior by service shall preside and in the absence of State Chief Commissioner and the State Commissioners, any member of the State Executive Committee present and elected may preside.
- (34.3) One fifth or ten members whichever is less having at least Six members representing the District Association/Leader Trainers shall form the quorum.
- (34.4) If within half an hour after the time appointed for the meeting, the quorum is not present, the meeting shall stand adjourned for one hour from the appointed time to be held at the same place and at such adjourned meeting, notwithstanding want of quorum, the members present may transact the business tabled for the meeting, but no other business.
- (34.5) The meeting may be held either physically or virtually or both as decided by the State Chief Commissioner.




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- (34.6) Notice of the meeting with time, date and place and the agenda shall be sent by post/email to the members not less than ten days before the date of the meeting. Provided further, due to any emergency situation virtual meeting of the State Executive Committee can be organized with a three days' notice.
- (34.7) In urgent matters the State Chief Commissioner may conduct the meeting of the State Executive Committee by circulation and the decisions may be taken by a simple majority of members responding. The decision of the State Chief Commissioner for holding such meeting shall be final.

35 State Adult Resources Management Committee

- (35.1) There shall be a State Adult Resource Management Committee consisting of State Commissioners (Headquarters), Asst. State Commissioners, State Training Commissioners, State Organising Commissioners. The State Chief Commissioner may nominate six District Commissioners, six District Training Commissioners (out of whom three shall be woman from each category), two members from Youth Committee (one of whom shall be a woman) and other members as may be deemed fit by the State Chief Commissioner to give recommendations periodically to the State Council and State Executive Committee about the all-round development and management of adult resources in the Movement.
- (35.2) The State Commissioner of Scout (Adult Resources) or State Commissioner of Guide (Adult Resources) senior by experience shall be the Chairperson and the other shall be the Co-Chairperson. One of the State Training Commissioner senior by age shall be the convener of the committee.

36 The State Programme Committee -

- (36.1) There shall be a State Programme Committee of both wings chaired by the Senior most State Commissioner of any section. All the SOCs, Jt. SOCs, ASOCs and two youth representatives from the State Youth Committee nominated by the State Chief Commissioner shall be the members. The State Organising Commissioner senior by age shall be the Convener of the committee. The Convener may co-opt not more than 04 DOOs in the Committee with the approval of the State Chief Commissioner.
- (36.2) The State Programme Committee shall also review the programme based on achievement of the target.
- (36.3) The State Programme Committee shall meet in the month of March or as determined by the State Chief Commissioner annually to prepare the target of the State Association and the programme based on the National Targets and the State Targets as may be fixed by the National/State Executive Committee.



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37 The State Training Committee

- (37.1) There shall be a State Training Committee of both wings chaired by the State Commissioner for Adult Resources, senior by age and other shall be the Co-Chairperson. The State Training Commissioner senior by age shall be the Convener of the Committee. STC(S), STC(G), ASTCs and two youth representatives from the State Youth Committee nominated by the State Chief Commissioner shall be the members. The Convener may co-opt not more than 04 DTCs in the Committee with the approval of the State Chief Commissioner.
- (36.2) The State Training Committee shall also review the training plan based on achievement of the target.
- (36.3) The State Training Committee shall meet in the month of August or as determined by the State Chief Commissioner to prepare the targets of the State Association and the State Training Programme based on the National Targets and State Targets fixed and approved by the National/State Executive Committee.

38 State Youth Committee –

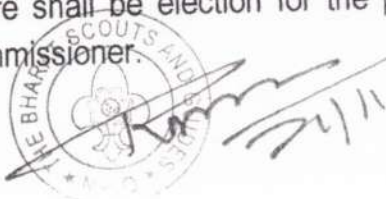
The State Youth Committee shall consist of all the Chairpersons and Vice Chairpersons of the District Youth Committees.

- (38.1) The State Youth Committee Chairperson and Co-Chairperson shall be nominated by the State Chief Commissioner. One of the Chairperson and Co-Chairperson shall be a woman. One of the members as may be nominated by the Chairperson shall function as Secretary.
- (38.2) The Committee shall function in co-terminus with the State Council or till the new committee is formed. Provided further, if there is no nomination from Division/District, the State Chief Commissioner may nominate the members from the concerned Division/District.
- (38.3) The Youth Committee shall make recommendations to the State Programme Committee with respect to new activities to be conducted at state/national level and suggestions for changes required in the boys/girls programmes.
- (38.4) The Chairperson and Co-Chairperson of the youth committee shall be the members of the State Executive Committee.

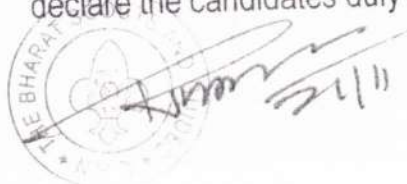
Note: The age of members of the Youth Committee should be between 16 to 29 years.

39 Conduct of Elections: Election of President, Vice-President and the State Chief Commissioner -

There shall be election for the post of the President, the Vice President and the State Chief Commissioner.



- (i) The President, the Vice- President and the State Chief Commissioner shall be elected by the members of Electoral College. The Electoral College shall consist of those District units which are declared eligible by the State Secretary. No District which has not paid the dues of the State Association till the date of notification of election shall be eligible to be the member of the Electoral College.
- (ii) The State Secretary who shall be the Returning Officer shall issue election notification at least less than forty days before the date of the election. The notification shall contain the details of rules, model code of conduct and calendar of events specifying the time, date and place of election.
- (iii) Only a person qualified under the Rules shall be eligible to contest election for the office of the President, the Vice-Presidents, and the State Chief Commissioner.
- (iv) The nomination shall be made in Form-1 (vide appendix).
- (v) Only the eligible members of the Electoral College shall be eligible to propose and second the nomination of candidates.
- (vi) Each nomination shall be signed by at least one valid proposer and one valid seconder and the candidate.
- (vii) The Election shall be conducted by the Returning Officer as per the notified schedule.
- (viii) A nomination which is not in the prescribed form, or which does not reach the Returning Officer before the time and date prescribed or which is not signed by the valid proposer or valid seconder or the candidate or which contains the name of a person as a candidate who is not eligible to be nominated to the office or of a person as proposer or seconder who is not eligible to propose or second shall be invalid.
- (ix) The State Secretary who is the Returning Officer (RO) shall scrutinize the nomination on the date appointed for scrutiny and declare nomination as valid or invalid.
- (x) The State Secretary (RO) shall prepare a list of valid nomination and publish it on the notice board/website of the State Headquarters, and send a copy to the contesting candidate for information.
- (xi) Any candidate may withdraw his candidature by written intimation signed by him and delivered to the State Secretary (RO) either in person or by registered post or by courier within the time and date fixed for withdrawal.
- (xii) On the expiry of the time and date fixed for withdrawal, the State Secretary (RO) shall prepare a final list of contesting candidates and publish it on the notice board/website of the State Headquarters.
- (xiii) If the numbers of candidates duly nominated for each post is equal to the number of vacancies, the State Secretary shall declare the candidates duly elected. If the number of candidates duly nominated is less than the number of vacancies, the State Secretary shall declare the candidates duly elected and arrange for fresh election for the remainder.



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vacancies and shall fix the time and dates for receipt of nomination scrutiny, withdrawal and poll, if necessary.

- (xiv) If the number of duly nominated candidates is more than the number of vacancies, an election shall take place as per notified schedule and the election shall be by a secret ballot.
- (xv) The ballot paper shall be in Form II (Vide Appendix) and shall contain the names of the candidates in the alphabetical order.
- (xvi) The ballot paper shall bear the official seal of the State Association and initials of the RC on each Ballot Paper. Such of the Ballot Papers which do not bear the seal and initials of the Returning Officer shall be rejected.
- (xvii) On completion of the voting, the Returning Officer shall make arrangement for counting and declaration of result. The candidates or their one representative shall be allowed by the RO to be present during the counting.
- (xviii) A ballot paper shall be invalid:
 - (a) if it is not in the prescribed form and does not bear the seal of the State Association and initials of the Returning Officer or
 - (b) if it bears the signature of the voter or any identification mark by which the voter becomes recognizable or
 - (c) if it does not contain the prescribed mark against any candidate or if contains the prescribed mark against more than one candidate, in case where only one person is to be elected or if it contains more prescribed marks than the number of candidates to be elected to the office; or
 - (d) if it is not clear as to the person in whose favor the vote is cast.
- (xix) A person who secures the highest number of votes shall be declared elected. In the event of equality of votes, the decision shall be determined by draw of lot.
- (xx) If there is more than one vacancy, the votes secured by the candidates shall be arranged in a descending order and candidates shall be declared elected from the top downwards till all the vacancies are filled.

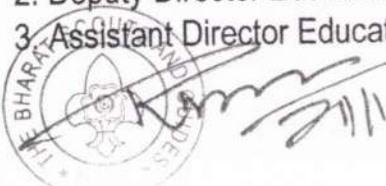
40 Divisional Organisation -

There shall be a Divisional Organisation in each Revenue Division which will work through a Divisional Committee.

(40.1) Composition of the Divisional Committee

1. Joint Director Education
2. Deputy Director Education (Madhyamik)
3. Assistant Director Education (Basic)

President
Vice President
Vice President



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4. Assistant State Commissioners (Scout/Guide)	Member
5. All DIOS of the Division Districts	Member
6. All Principals of DIETs of Division Districts	Member
7. All BSA of the Division Districts	Member
8. All District Chief Commissioners of Division Districts	Member
9. Two Leader Trainers from the Division nominated by the State Chief Commissioner (one shall be Woman)	Member
10. Assistant Scout Organising Commissioner	Member Secretary

(40.2) Office of the Divisional Committee

The office of the Divisional Committee shall in the office of the Joint Director Education at a place determined by him.

(40.3) Functions of the Divisional Committee

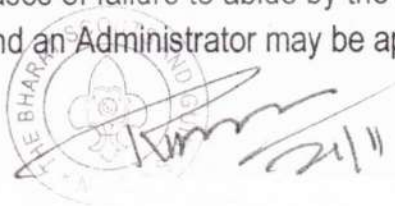
The Divisional Committee shall be responsible for effective and efficient implementation of the programmes to achieve the targets fixed by the State Association. It shall work for expansion of the scouting and guiding activities in all districts under its jurisdiction. The Committee shall also review the performance of the districts under its jurisdiction and send report to the State Headquarters periodically.

41 Accounts of the State Association –

- (41.1) All money received by the State Association shall be kept in an account opened in a Scheduled Bank which shall be opened after the approval of the State Chief Commissioner.
- (41.2) All financial transactions shall be done after approval from the competent authority.
- (41.3) The account shall be operated by and cheques shall be issued by two signatories. One shall be the Treasurer and the other the State Chief Commissioner or any officer authorized by him.
- (41.4) All records and documents shall be maintained in the prescribed formats which shall be the responsibility of the Secretary and the Treasurer.

43 Power to Give Directions:

The State Chief Commissioner shall have authority and power to issue directions to the Divisional/District Associations which shall be binding on the Divisional/District Associations. In cases of failure to abide by the directions, the Divisional/District Association may be superseded and an Administrator may be appointed by the State Chief Commissioner. An opportunity



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hearing shall be given to the Divisional/District Association before taking such decision. Any such action taken by the State Chief Commissioner shall be reported to the State Executive Committee as early as possible.

42 District Association -

- (42.1) All District Associations shall be affiliated with the State Associations and pay affiliation/renewal fee as prescribed by the State Association. They shall be issued an Affiliation Certificate by the State Association after approval from the State Chief Commissioner.
- (42.2) All District Associations shall work as per the Bylaws approved by the State Association. These Bylaws shall be made in accordance with the provisions given in Chapter V of the Rules Book of the National Headquarters of the Bharat Scouts and Guides keeping in view the priorities and preferences of the State of Uttar Pradesh.
- (42.3) All District Associations shall be bound by the rules, by-laws, objectives and policies approved by the State Association in this regard.
- (42.4) The State Association shall have authority to dissolve/disaffiliate/take over the District Associations and appoint an Administrator in case the District Association does not follow the rules, by-laws, objectives, policies, and directions of the State Association after following the due procedure laid down in the by-laws.

41 In case of any dispute, the decision of the Chief National Commissioner shall be final.


42 These Bye Laws shall be effective from the date of approval of the Chief National Commissioner.

43.


STATE SECRETARY
OFFICIAL SEAL
 STATE SECRETARY
 BHARAT SCOUTS & GUIDES

continued on page 29.




 Director
 THE BHARAT SCOUTS & GUIDES
 Lakshmi Mazumdar Bhawan,
 16, M. G. Marg, I. P. Estate,
 New Delhi-110002

The State Bye Laws are approved with the following amendments:

1. Sr. no. 26 State Commissioner(Hqrs) to be shifted to sr.no. 21
2. Following corrections/amendments has been done:
 - a. 14.1.3 20 Days before instead 30 days.
 - b. (18.5) The State Chief Commissioner shall be the state representative in the National Executive Committee.
3. State Secretary to sign on each pages before its issue.
4. This Bye-Laws is recommended by State Executive Committee in its meeting held on 05.10.2021 and approved by the State Council in its meeting held on 04.12.2021. *Ram 21/11*



DIRECTOR

Director
THE BHARAT SCOUTS & GUIDES
Lakshmi Meemunder Bhawan,
16, M. G. Marg, I. E. T. Road,
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[Signature]

CHIEF NATIONAL COMMISSIONER

Dr. K. K. Khandelwal
Chief National Commissioner